

DELTA VECTOR CONTROL DISTRICT

Michael W. Alburn
Manager

Mir Bear-Johnson
Scientific Program Manager

Paul D. Jobe
Superintendent

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Jesse Erandio
Biologist

Sheri D. Davis
Administrative Assistant

Crystal Grippin
Biologist

Mark Dyngge
Systems Administrator

Mark Nakata
Biologist

DATE: Friday, February 7, 2020

TO: Board of Trustees, Delta Vector Control District

FROM: Michael W. Alburn, Manager

SUBJECT: Regular Meeting of the District's Board of Trustees

TIME: Wednesday, February 12, 2020 at 7:00 p.m.

PLACE: District Boardroom, 1737 West Houston Avenue, Visalia

AGENDA:

1. Roll Call

2. Election

3. Oath

ACTION

4. Consent Calendar

- a. December Minutes
- b. December Bills (Board Orders 19, 20, 21)
- c. January Payroll (Board Order 22)
- d. January Bills (Board Orders 23, 24, 25)
- e. February Payroll (Board Order 26)
- f. Travel Authorization

5. Public Forum

Members of the public may address the Board.

6. Staff Report

The Manager will report on items of operational interest.

7. Quarterly Expense/ Revenue Report

The Manager will present information through December 31, 2019.

- ACTION** **8. Building Project**
The Manager will present the Bid result and funding options for the Board to consider.
- ACTION** **9. Approval of Employment Agreement – Dr. Mustapha Debboun**
The Board will receive the recommendation of the Search Committee and act on the Employment Agreement offered to Dr. Debboun.
- ACTION** **10. Promotion of Scientific Program Manager to Assistant Manager.**
The Manager will recommend promoting Mir Bear-Johnson to Assistant Manager, including a commensurate salary increase. The Salary Schedule will be made a part of the discussion/ action.
- ACTION** **11. Manager Alburn Administrative Leave**
The Trustees will hear the transition timeline and decide upon compensating Manager Alburn for lost Administrative Leave.
- 12. OPEB**
The Actuarial Valuation performed by MacLeod Watts will be discussed.
- ACTION** **13. Financial Audit 2018/19**
The Board will consider accepting the Financial Audit performed by Price, Paige & Co.
- 14. Adjournment**
Adjourn meeting of the Board of Trustees to reconvene on Wednesday, March 11, 2020 7:00 p.m. in the Delta Vector Control District Boardroom, 1737 W. Houston Ave., Visalia, CA.

Note: Items designated for information are appropriate for Board action if the Board wishes to take action.