

DELTA VECTOR CONTROL DISTRICT

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Scientific Program Manager

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Minutes of the Board of Trustees – Wednesday, March 14, 2018.

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary; Larry Roberts; Rosemary Hellwig, Kevin Caskey, Michael Cavanagh.
Staff: Michael Alburn, Manager, Taylor Tushar, Scientific Program Manager, Mir Bear-Johnson, Jesse Erandio, Crystal Grippin, Mark Nakata, Biologists.

2. Oath of Office:

Michael Cavanagh took the Oath of Office.

3. Introduction of New Hires/ Lab Staff:

Taylor Tushar, Scientific Program Manager introduced the holdovers from 2017, Mir Bear-Johnson and Jesse Erandio. Taylor gave a brief refresh on each of their backgrounds. Also, Taylor informed the Board that she will be leaving the District in July to move south and marry her fiancé. Two new Biologists were hired in February, Crystal Grippin, Tulane and Mark Nakata, UC Irvine, each have specific background useful to Delta in both the Aedes aegypti and the West Nile Virus surveillance programs. The Board welcomed each.

4. Approval of Consent Calendar:

Following discussion, it was moved by Rosemary Hellwig, seconded by Belen Gomez and unanimously carried to approve the Consent Calendar as presented. In response to the online purchases regularly occurring, the Board asked the Manager to develop a Purchasing Policy with a local weight for the April meeting.

5. Public Forum

None.

6. Staff Report:

Weed & larval book has been established, Lindsay waste treatment facility is delinquent, bill was handed to their manager this past week.
March 19 Training: Labels/ Calibration/ IIPP, Respirator (Me N Ed's).
Online Respirator Test (\$29/ea. vs \$125 at industrial physicians).
19 seasonal staff being hired – 5 quink, 3 weed/ larval, 3 WNV surveillance, 6 Aedes surveillance, 2 VCT II zone.
CE Training March 21 – World Ag Expo.

Streambed Alteration Permit (5-yr extension) sent off - \$578.25.

Aerial flight in April, City of Visalia only. Follow up approximately 30 days later. Attempting to have current maps in locations that virus arrives first. Don't want stale maps in outlying areas. We can only cover so much ground with limited number of staff.

Data App – Nearly finished with the smart phone app for the operational program. Purchased 25 Samsung Galaxy 7's for \$0.99. Tax \$41.79 per phone (\$1,045). \$26/ea./ month for 100 texts, free mobile to mobile within district, unlimited data.

Protocol for Work Phones was revealed to the Board.

ESRI License for data record keeping – 3 @ 12 month, 26 @ 8 months. \$10,500 for one year. Using this year to investigate Google Maps and keep data in house, not in ESRI Cloud.

2017 NPDES Report was submitted on February 22.

7. AMCA:

Taylor Tushar, Scientific Program Manager presented a report on the conference including discussion on seasonal staff development through an idea called Mosquito School.

8. Surveillance 2018:

Taylor Tushar discussed the makeup of the surveillance program, staff assignments, timeline for hire, social media.

9. Trustee Sexual Harassment:

The Manager reported that at the VCJPA Annual Conference the supervisory sexual harassment training requires 90% compliance to have a claim be covered. The census includes Trustees. There are two methods of training: live and online. Farmersville is conducting a training later in the month and Target Solutions has an online course. There was interest in both so Sheri Davis, Administrative Assistant will gather the details and reach out to Trustees to set up the training.

10. Inspection Warrant:

Judge Brett Hillman, Tulare County Superior Court met with Dale Bacigalupi and myself on February 27th to review our application. The warrant has been approved and is valid until November 30, 2018.

We can enter the exterior of a property when we have reasonable cause to believe said property contains a pool, spa, water feature, yard drain or other water holding container. Entry is to inspect for immature or adult mosquitoes. Once it is determined that breeding is occurring we can take control measures.

Prior to entering we will knock on front door and request voluntary consent. A letter is sent to the resident requesting contact to schedule an appointment, follow-up door knock the next day, and finally, on the third day, we can enter with the Warrant.

We included the use of various agencies (e.g., CDPH, Animal Control, Code Enforcement, Police, Sheriff, Fire) under our inspection warrant so we don't have any issue with who is able to support our effort.

At the end of the calendar we will submit a list of entries, treatments to the Court for their record.

11. LAFCO:

The Board reviewed four candidates from independent special districts in the County to serve on the oversight board dealing with redevelopment phase out. It was mutually agreed to vote for Mr. Daniel Smith from the Sierra View Health Care District among the four candidates.

12. Adjournment:

The meeting adjourned at 8:36 p.m.

Michael W. Alburn, Recording Secretary