

DELTA VECTOR CONTROL DISTRICT

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Minutes of the Board of Trustees – Wednesday, April 11, 2018.

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary; Larry Roberts; Kevin Caskey, and Michael Cavanagh.
Absent: Rosemary Hellwig.
Staff: Michael Alburn, Manager.

2. Approval of Consent Calendar:

Following discussion, it was moved by Larry Roberts, seconded by Michael Cavanagh and unanimously carried to approve the Consent Calendar as presented.

3. Public Forum

None.

4. Staff Report:

A 10-Day letter requiring correction is being sent out when a swimming pool is treated for mosquitoes.

Our swimming pool drain list is active. The City of Visalia, Code Compliance will be assisting in the pool draining this year. They recently asked us to inspect a vacant pool and we said we were going to drain it, but we were told the City would be doing that work. It remains to be seen as to when and why they will be involved.

Our operational data application is in beta and we are working together to identify the many little bugs that are a part of any new system.

Aerial Flight

Visalia, Farmersville, Goshen were flown over Tuesday. Files are being downloaded. Paul Jobe, Superintendent and the Manager will be going through pictures for next week.

Drone

We have received quotes from Leading Edge, DJI and are waiting on Exeter Hobby. Jesse Erandio, Biologist passed the FAA 107 test and was presented with a pilot's hat and wings.

Catch Basins

Outlying towns being done this week.

Quink Crew

House Mosquito crew is doing a lot of pairing up/ training together.

Badges being made in house.

City

Exeter Wastewater Treatment Facility changed all their locks. We are in process of retrieving new keys.

Earth day booth City of Visalia April 21 – Imagine U Interactive Children’s Museum 210 N. Tipton St.

Neighborhood Watch – Participated with a group of residents sharing information about the coming mosquito season.

Backflow test performed today. Results will be submitted to Calif. Water Service Co.

5. 1st Reading of the Local Purchasing Procedures Policy #1082:

The Board discussed and reviewed the proposed purchasing draft and authorized the Manager to return in May with a second reading for adoption.

6. Board Travel:

The Manager presented opportunity for the Board to attend the annual meetings of the AMCA, CSDA and the MVCAC. Members were to notify the Manager during the month if they wish to attend any of the meetings so they can be budgeted for in the 18/19 fiscal year.

7. 3rd Quarter Expense/ Revenues:

Revenue

The Manager reported that the District seems to be right on target with projections. Last year Delta had received 57% of our current secured money and if we use that ratio in our calculations we will receive \$805K in the April cycle.

Expenses

Wages / Benefits

The wages for Mark and Crystal have been accommodated by the time off Rick took for his illness with Valley Fever and Vincent’s departure from employment. We will finish the fiscal year with approximately \$20K carry over in the category.

Services / Supplies

We are walking a tight wire on several line items.

Uniforms will end up about \$500 negative.

Sprayer supplies & repairs \$500 negative.

Auto Supplies & Maintenance about \$700 negative.

Gasoline is hard to read. Budget was \$2.68/ gallon. Current cost is \$3.19. We are projecting we will finish \$4,700 negative.

Telephone will be \$3,400 negative after the purchase of smart phones for all data record keeping. The plan costs \$41 ea. for 25 additional phones.

Travel will be \$2000 negative. Additional staff cited as the principle reason.

Public Relations will be \$18,000 negative. Aedes aegypti discover and subsequent response.

County Admin Fee will be \$6,000 negative – new charge for software upgrade.

Misc. will be \$1,500 negative. Relocation expenses for Mark & Crystal.

All Services/ Supply expenses are being carefully considered so we don't go negative on the category. If we do, we will have to transfer money from contingencies. We have a \$2,200 cushion after all projections are considered.

Long Term Debt

We have paid off all long-term debt.

Capital

Office Equipment will have \$68,000 that was not used to purchase Garmin Data Collection Systems

Building / Yard will be \$220 negative – the new shop door required locksmith work.

Lab Equipment will be \$1,400 negative – purchased a microscope to assist with Aedes program enhancement.

The projected expenses June 30 will have an approximate \$90,000 carry-over. Uncertain if we will have any net Unanticipated Revenue but we should achieve our funding projections.

8. Adjournment:

The meeting adjourned at 7:22 p.m.

Michael W. Alburn, Recording Secretary