

DELTA VECTOR CONTROL DISTRICT

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Minutes of the Board of Trustees – Wednesday, March 11, 2020

1. **Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Michael Cavanagh, Kevin Caskey, Linda Guttierrez and Rosemary Hellwig.

Absent: Larry Roberts

Staff: Dr. Mustapha Debboun, Manager; Michael Alburn, Past Manager; Sheri Davis, Administrative Assistant; Mir Bear-Johnson, Assistant Manager; Jesse Erandio, Biologist; Crystal Grippin, Biologist; Mark Nakata, Biologist.

2. **Introduction of Dr. Debboun:**

Michael Alburn, Past Manager introduced Dr. Debboun and read an abbreviated biography. The Board welcomed Dr. Debboun to the District.

3. **Consent Calendar:**

Sheri Davis, Administrative Assistant went through the Board Orders. Following discussion, it was moved by Michael Cavanagh, seconded by Kevin Caskey and unanimously carried to approve the Consent Calendar as published.

4. **Public Forum:**

Greg Gomez, President thanked Sheri Davis for the work and ease she provided to the committee through the hiring of Dr. Debboun. He noted the hospitality and thoroughness throughout the process Sheri provided.

5. **Staff Presentations:**

Mir Bear-Johnson discussed the work being done in the lab and introduced District Biologists: Jesse Erandio, who presented a talk he presented at the MVCAC Annual Conference titled:

Effects of storage temperature and freeze-thaw cycles on the stability of west Nile virus positive mosquito homogenate in the Ambion® Maxtm lysis/binding solution.

Additionally, Mark Nakata and Crystal Grippin presented power-point versions of their poster sessions which were displayed at the same MVCAC annual conference. Mark Nakata's poster was titled:

Yeast fermentation as a cost affordable CO₂ source for BG-Sentinel traps.

And Crystal's poster was titled:

Prioritizing door to door yard inspections based on prior breeding status to control *Aedes aegypti*.

Dr. Debboun made the Board aware that he will assist these bright young scientists in publishing their work so the vector control community in the state, nation and around the world can see the fine work being done here as a means to facilitate the growth of our collaborative abilities in the future.

6. **Building Project:**

- Resolution 20-01, 10 Year Financing of the Project through CSDA Finance Corp. **TABLED**
- Project Calendar will be set no later than March 20th. The notice to proceed begins March 16th and we expect to be in demolition immediately following.
- The District asked for a new rate since the bonds were tanking in the markets. The new rate is 2.83 / 2.95. This is a savings of \$7,000 over the ten-year period.

Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez and unanimously carried to approve the newly structured financing as presented.

7. **Closed Session Case Review/ Planning:**

Section 54957.8 of Part 1 of Division 2 of Title 5 of the Government Code.

8. **Organizational Restructuring Plan:**

The Manager presented a plan to take effect April 1, 2020. The recent changes with the Superintendent moving to the vacated Foreman position, along with the need for scientific personnel in the lab given the move of Mir to the Assistant Manager position require a 2020 realignment. The *Aedes aegypti* mosquito necessitates the addition of two Biologist positions and a change in the number of VC Tech III positions from two to one. Following discussion, it was moved by Rosemary Hellwig, seconded by Kevin Caskey and unanimously carried to approve the reorganization as presented.

9. **Supplemental Grooming Standards:**

The Manager requested to have a CDC respiratory protection graphic added to the District grooming standard. The employee facial hair and respirator use has come under question and needs clarity. Following discussion, it was moved by Michael Cavanagh, seconded by Belen Gomez and unanimously carried to approve the document as presented.

10. **Blanket Inspection Warrant :**

District General Counsel, Dale Bacigalupi, Dr. Debboun and Mir Bear-Johnson will go to the courthouse on March 19, 2020 to submit the Inspection Warrant application. Dr. Debboun's qualifications have been provided to counsel for inclusion in the warrant.

11. **Bank of Sierra:**

The Board authorized signers to the account. Michael Alburn and Mark Dyngge were removed from the list and Dr. Debboun, Mir Bear-Johnson, Sheri Davis, and Mary Ellen Gomez were confirmed. Following discussion, it was moved by Michael Cavanagh, seconded by Kevin Caskey and unanimously carried to approve the signers to the account as presented.

12. **Adjournment:**

Past Manager, Alburn thanked the Board for the support and trust enjoyed for nearly 28 years. He reported that the staff is well trained, ready and able to continue the business of protecting the public health without missing a beat. Sheri Davis was recognized for her professionalism and kindness as an Administrative Assistant which will carry over to Dr. Debboun as he becomes the next leg up in our effort to control vector-borne disease.

The meeting was adjourned at 9:05 p.m.